

## Cunningham Creek Elementary/SAC Minutes for September 21, 2017

### Members in Attendance:

<b>Administration</b>	<b>Teacher/Support Staff Representatives</b>	<b>Parent Representatives</b>
Edie Jarrell	Joellen Coggeshall ~ Non-instructional	Camille Beliard
Kenneth Goodwin	Mickey Mickley ~ Related Arts	Gary Davis
	Judy Greenberg ~ ESE	Bruce Jones
<b>District</b>	<b>Jennifer Troupe ~ Kindergarten</b>	Heather Shanholtzer
Melina Bogart	Courtney Zitzewitz ~ 1 <sup>st</sup> grade	Krista Pertile
	Alex Langston ~ 2 <sup>nd</sup> grade	Kelly Williams
<b>SAC Co-Chairs</b>	Kathee Cook ~ 3 <sup>rd</sup> grade	Chaka Brittain
Bridget Jeffers ~ 5 <sup>th</sup> grade teacher	Sherry Galbraith ~ 4 <sup>th</sup> grade	
Sherese Jackson ~ Parent Representative		<b>Business Partner</b>
		Kelly Langford

### **Absent ~**

Kimberly Cooke

### **Excused absence ~**

Joellen Coggeshall

### **Introductions were made prior to calling the meeting to order**

The September 21, 2017 meeting was started at 3:37 p.m. by Mrs. Jeffers.

Mrs. Jarrell appointed the attendees to the SAC committee.

### **Approval of Minutes:**

Motion to approve June 6, 2016 minutes by Mrs. Jeffers. Minutes were accepted.

### **Principal's Report:**

Mrs. Jarrell gave her principal's report. She shared keeping some of the CCE things in place sacred. She shared that we currently have 1,004 students enrolled. She stated that some things will change based on this number.

Mrs. Jarrell shared that we are moving away from the paper based report card. She shared that parents do need to have access to HAC. She also shared that parents do need to come in to share identification to gain access to HAC.

**Budget Proposal:** Mrs. Jackson shared the budget report. Mrs. Jarrell talked about PTO having a budget and some ways they can allocate funds. Mrs. Jarrell also mentioned other sources of revenue.

Mrs. Jeffers shared that we could discuss the funds later once we know how much is in the budget.

### **Presentation and Discussion of School Improvement Plan:**

Mrs. Jarrell shared Cunningham Creek's School Improvement Plan (SIP.) This is the plan she will be sharing next week at the district.

Mrs. Jarrell started with the school data. Mrs. Jarrell discussed the areas of growth and areas of opportunity. Mrs. Jarrell shared that Cunningham Creek Elementary is one of only two elementary schools in the state of Florida to receive an A since the grading system began.

Mrs. Jarrell shared CCE celebrations. She shared that we are the only school to have Character Counts on our related arts wheel.

Mrs. Jarrell shared that the SIP is based on areas of opportunities. She discussed the disparities and next steps. She talked about the three goals/next steps. She shared ways that these next steps will be implemented. The first and third goals are based on district goals. The second goal is based on a national goal.

Mrs. Jarrell shared what makes our school unique/special. She talked about the student, community, and faculty/staff levels.

Mrs. Jeffers shared that one of the things that SAC gets to do is to help create a goal specific to this year. She shared that as SAC we can also work to get behind one of the three goals presented. Mrs. Jarrell talked about the STEM goal and that there is discussion about needing parent and community support. She shared the possibility of having an entire day built around STEM activities. All of the SAC members present agreed that as a SAC, we would support this goal.

Mrs. Cook asked about getting another related arts teacher since our numbers are over 1,000. Mrs. Jarrell shared that the number of students must be over 1,100 in order to have a new related arts teacher.

Mrs. Jackson talked about the STEM goal being a goal for all grade levels. She shared that there might be an opportunity to do an after school activity and possibly partner with PTO or another committee.

Mrs. Beliard made a motion to make the STEM goal our focus for the SAC committee. Mr. Jones seconded this motion. The motion was approved.

**SAC By-Laws Discussion and Approval:**

Mrs. Jeffers asked if the current meeting date of the second Thursday of every month would continue to work for the CCE SAC meeting date. Mr. Davis made a motion to approve the meeting date. Mrs. Greenberg seconded the motion. The meeting date of the second Thursday of each month was approved.

Mrs. Troupe made a motion to approve the by-laws as currently written with updated names and dates.

Mrs. Jackson seconded the motion. The current by-law as currently written with updated names and dates was approved.

**Good of the Group, Future Agenda:**

Mrs. Jackson stated that if there is anything that attendees would like to see added to the future agendas, please let Mrs. Jackson or Mrs. Jeffers know. Mrs. Jeffers shared that the agenda must be sent out 3 days prior to the meeting date. Mrs. Jeffers shared that we are open to the public

A motion to adjourn was made by Mr. Mickley. Mrs. Troupe seconded the motion. The motion to adjourn was approved. The meeting adjourned at 4:32 p.m.