**Cunningham Creek Elementary/SAC Minutes for February 8, 2018**

**Members in Attendance:**

|  |  |  |
| --- | --- | --- |
| Administration | Teacher/Support Staff Representatives | Parent Representatives |
| Edie Jarrell |  | Camille Beliard |
|  | Judy Greenberg ~ ESE  | Heather Shanholtzer |
|  | Courtney Zitzewitz ~ 1st grade  | Kelly Williams |
| District | Alex Langston ~ 2nd grade | Krista Pertile |
| Melinda Bogart | Kathee Cook ~ 3rd grade | Marie Young |
|  | Sherry Galbraith ~ 4th grade | Scott Trebjal |
| SAC Co-Chairs | Joellen Coggleshall ~ Paraprofessionals | Chaka Brittain |
| Bridget Jeffers ~ 5th grade teacher |  |  |
| Sherese Jackson ~ Parent Representative |  | Business Partner |
|  |  | Kelly Langford |

Present ~ O’Shell

Absent ~

Mickey Mickley ~ Related Arts

Excused absence ~

Mickey Mickley ~ Related Arts

The February 8, 2018 meeting was called to order at 3:38 p.m. by Mrs. Jackson.

Approval of the January 11th Minutes:

Mr. Beliard made a motion to approve the minutes from the January 11, 2018 meeting. Mrs. Coggleshall seconded the motion. The motion was approved.

**Principal’s Report:**

Mrs. Jarrell shared that the Mission Statement is posted around CCE in the classrooms. She shared steps about our Accreditation. She shared that when the Accreditation Committee comes to CCE they may ask to speak to some of our stakeholders, this includes our SAC members.

Mrs. Jarrell shared about the Poetry Café that took place in 1st grade today. She also talked about the scrimmages that will be taking place in the upper grades. She shared about the data chats that she is holding with all of the teachers this week.

Mrs. Jarrell shared that the Bartram Rotary Club has worked with CCE to provide a ship for the adaptive playground.

**School Recognition Fund Discussion:**

Mrs. Jeffers started the discussion regarding the School Recognition Fund. She asked the teachers to share out for their grade levels.

Mrs. Jeffers shared that 5th grade talked about keeping the tiered system, but have the money follow this year’s staff at whatever school they teach at. They talked about having the teachers that were here for both October and February FTE count.

Mr. Langston shared that 2nd grade was exactly the same.

Mr. Langford made the motion that the money follow the teachers. Further discussion was held.

It was shared that all grade levels, related arts, and ESE had a general agreement that the money follow the teacher.

Mr. Langford made the motion that the money should follow the teachers (staff.) Mrs. Shanholtzer seconded the motion. Mr. Trebjal asked to clarify that the vote meant that money would follow the staff, not just the teachers. This was clarified. The motion that the money should follow the staff was approved. No member was opposed.

Mrs. Jeffers shared the current SRF breakdown percentages. Mr. Trebjal shared that the line that stated “returning” should be removed.

Mrs. Cook discussed that 3rd grade had discussed the way that the funds are broken out. The discussion was held regarding the vote. Mrs. Jeffers did confirm that if everyone at CCE votes, certified teachers are less than 51% of the staff. Discussion was held about different input from grade levels.

Mrs. Galbraith made a motion that staff/teachers that were here for both Fall and Spring FTE will count as 2017/2018 returning staff/teachers. Mrs. Coggeshall seconded the motion. The motion was approved.

Mr. Trebjal would like to include new certified staff. Mrs. Jarrell shared that it is possible to pay out based on actual day worked. Mr. Trebjal added that people that were here, but not under the FTE window would be under the “new” category. The discussion was about paying based on the number of months. This discussion was for teachers that were here for 2017-2018 at any point. Mrs. Greenberg asked for clarification.

Mrs. Jeffers clarified that this discussion is being held

Mrs. Beliard made a motion that the 2017-2018 teachers/staff not here for FTE would be paid a portion prorated based on the number of months worked. Mrs. Coggeshal seconded the motion. Mrs. Cook asked for clarification. The motion was approved. This will be based on hire date for teacher/staff member. This will be based on the number of months required to be worked.

Mr. Langford made a motion that for the 2018-2019 school year, new teachers/staff are not paid from the 2017-2018 school year funds (SRF.) Discussion was held. Mr. Trebjal seconded the motion. The motion was approved.

Discussion was held regarding the vote. Mrs. Jeffers stated that the vote will have the new verbiage and that the vote will be a Yes or a No. She shared that we need more than 50% approval from the staff/teachers.

**Good of the Group, Future Agenda Items**

Mrs. Jackson shared that February 27th will be an FSA Parent night. This will be from 6-7 p.m. Mrs. Jackson proposed that we ask Bartram Honor Society students to provide child care that evening. Mrs. Pertile made the motion that we ask the Bartram Honor Society to provide child care. Mr. Langston seconded the motion.

Mrs. Jeffers will follow up to ask BTHS Honor Society to provide child care.

Mrs. Jackson shared that May 4th was proposed as a STEM night.

Mrs. Jackson shared that we need to hold off on the PACT night until next school year.

Further discussion was held regarding the STEM night. Mrs. Jarrell asked if we need to get an action team together for this evening. Mrs. Jeffers shared how this has been done previously. Mrs. Cook asked about supplies. Mrs. Jeffers shared that some basic supplies could be purchased with the SAC funds. Mrs. Jeffers shared that there should be some funds still available that could be allocated. Mrs. Jarrell shared that she will look for the funds. Mr. Langford shared that if Mrs. Jarrell would put up $750, he will put up $750. Mrs. Jeffers will look into different types of STEM activities. Mrs. Coggleshall stated that we need a committee.

Mrs. Jeffers shared how it has been done in the past. Mr. Langford mentioned that it might allow student choice. Mrs. Zitzewitz shared that it would also allow students to

Mrs. Beliard agreed to head up Technology.

Mrs. Shanholtzer agreed to head up Science.

Mrs. Cook agreed to head up Integrated.

We need Engineering, Math, and another Integrated.

Mrs. Jeffers will reach out to Creekside and Bartram Career Academies. Mrs. Jarrell mentioned that Emily Harrison would be a good resource contact.

The agenda for March will include several teacher requests.

Mrs. Zitzewitz shared pictures of what the 1st grade SAC funds were used for.

A motion to adjourn was made by Mrs. Beliard. Mr. Langson seconded the motion. The motion to adjourn was approved. The meeting adjourned at 4:44 p.m.