

# GIFTED SCREENING/EVALUATION TIMELINES

## 2012-2013

The St. Johns County School District screens all 2<sup>nd</sup> grade students each year to identify those who may be eligible for gifted services. Students at other grade levels are screened on a referral basis. Following is the calendar for gifted screenings and evaluations:

1. District staff provides information to schools regarding gifted screening/evaluation process for inclusion in school newsletters/websites to schools .....9/28/2012
2. Deadline to request gifted screening (submitted to guidance counselor).....10/19/2012
3. Letter to parents of second grade students regarding screening date provided to schools by Intervention Services to be sent home with students.....10/31/2012
4. Screening of all second graders (coordinated by guidance counselor).....11/13 to 11/16/2012
5. Screening of students at all other grade levels (completed by guidance counselor).....11/16/2012
6. District staff provides screening results to school .....11/30/2012
7. School staff send letters to parents (re: screening results and Parents Consent for Evaluation and Procedural Safeguards) of students who qualify for further evaluation .....11/30/2012
8. School staff send letters to parents of students who do not qualify for further evaluation.....11/30/2012
9. Guidance Counselors complete all referrals and submit to school psychologist.....12/14/2012
10. Deadline for submission of private evaluations to guidance counselors.....1/18/2013
11. Guidance counselors complete all referrals on private evaluations and submit to school psychologist.....2/15/2013
12. All gifted evaluations completed .....3/15/2013
13. Determination of eligibility completed .....3/25 to 3/29/2013
14. District staff mails letters to parents (re: eval results).....4/5/2013
15. School staff hosts EP meetings with parents.....5/1 to 6/4/2013