**Cunningham Creek Elementary/SAC Minutes for April 12, 2018**

**Members in Attendance:**

|  |  |  |
| --- | --- | --- |
| Administration | Teacher/Support Staff Representatives | Parent Representatives |
| Edie Jarrell |  | Gary Davis |
| Kimberly Miller | Jennifer Troupe ~ Kindergarten | Krista Pertile |
| Kenneth Goodwin | Courtney Zitzewitz ~ 1st grade  | Chaka Brittain |
| District | Alex Langston ~ 2nd grade | Bruce Jones |
|  | Kathee Cook ~ 3rd Grade  | Marie Young |
|  | Sherry Galbraith ~ 4th grade | Scott Trebjal |
| SAC Co-Chairs |  |  |
| Bridget Jeffers ~ 5th grade teacher | Judy Greenberg ~ ESE  |  |
| Sherese Jackson |  | Business Partner |
|  |  | Kelly Langford |

Present ~

Unexcused absence ~

Excused absence ~

Mickey Mickley ~ Resource

Joellen Coggleshall ~ Paraprofessionals

The April 12, 2018 meeting was called to order at 3:46 p.m. by Mrs. Jackson.

Approval of the March 8, 2018 Minutes:

Mr. Jones made a motion to approve the minutes from the March 8, 2018 meeting. Mrs. Zitzewitz seconded the motion. The motion was approved.

**Budget Request:**

Mrs. Troupe presented a request to purchase 3 live butterfly kits for Kindergarten. She requested $99.96 for the 3 kits. She shared that the kits will be shared by 2 Kindergarten teachers. Mr. Trebjal made a motion to approve the request. Mrs. Pertile seconded the motion. The motion was approved.

Mrs. Jarrell shared that she located $14,000 within old budgets that was under SAC funds. She presented a request to purchase a new laminator. The purchase is over $1,066. The request is to make the full purchase or up to the $1,000 limit (if there is still a $1,000 funding limit.) Mr. Davis made a motion to approve the request. Mrs. Pertile seconded the motion. The motion was approved.

Mrs. Jeffers presented a request for 5th grade to purchase items for some 5th grade STEM activity days. Their request is for the $150 that 5th grade was allocated. Mr. Jones made a motion to approve the request. Mrs. Pertile seconded the motion. The motion was approved.

**Principal’s Report:**

Mrs. Jarrell shared her update. She shared that 100% of 3rd grade has been tested in Reading FSA.

Mrs. Jarrell gave an update regarding the no visitor’s policy during the testing times. She did ask members to share this information.

Mrs. Jarrell shared as much of the information as possible regarding the upcoming changes to CCE due to the change in enrollment at CCE and the new school.

Mrs. Jarrell shared the Farewell to Friends movie on May 18th. There will be an outside movie night. Mr. Anderson has been invited as well to attend to meet the new families that will be going to Freedom Crossing Academy. This will be a parent/student community outreach project.

Mrs. Jarrell shared that parents will be receiving a form to complete regarding their child/children’s enrollment for next year. These numbers will be used for

**Recruitment Ideas for 2018-2019:**

Mrs. Jeffers asked for some ideas to help recruit members for next school year.

Some suggestions to help recruit members:

~ Classroom newsletters

~ Keep-In-Track ~ put a message on this

~ Teachers put a sign up in their classrooms

~ PTO website

~ Two sign-up sheets ~ one for classroom volunteers and one for school volunteers

~ Back to school packet

~ Put information together with information about what SAC is

Once the information is received…how will SAC follow up?

Mrs. Jeffers shared that a proposed schedule will be drafted at the next SAC meeting. She also discussed meeting time/days for next year.

**SAC Survey:**

This will be sent out via email to all members.

**Good of the Group, Returning Members, Future Agenda Items:**

STEM night is May 4th ~ 6:00-7:30 p.m.

Mr. Trebjal made a motion to adjourn the meeting. Mrs. Brittain seconded the motion. The motion to adjourn the meeting was approved. The meeting was adjourned at 4:14 p.m.