**Cunningham Creek Elementary/SAC Minutes for March 8, 2018**

**Members in Attendance:**

|  |  |  |
| --- | --- | --- |
| Administration | Teacher/Support Staff Representatives | Parent Representatives |
| Kim Miller |  | Gary Davis |
|  | Jennifer Troupe ~ Kindergarten | Heather Shanholtzer |
|  | Courtney Zitzewitz ~ 1st grade  | Kelly Williams |
| District | Alex Langston ~ 2nd grade | Bruce Jones |
| Melinda Bogart |  | Marie Young |
|  | Sherry Galbraith ~ 4th grade | Scott Trebjal |
| SAC Co-Chairs | Joellen Coggleshall ~ Paraprofessionals | Chaka Brittain |
| Bridget Jeffers ~ 5th grade teacher |  |  |
|  |  | Business Partner |
|  |  |  |

Present ~ Allysa Young

Unexcused absence ~

Judy Greenberg ~ ESE

Kathee Cook ~ 3rd grade

Kelly Langford

Krista Pertile

Excused absence ~

Mickey Mickley ~ Related Arts

Sherese Jackson ~ SAC Co~Chair

Camille Beliard

The March 8, 2018 meeting was called to order at 3:39 p.m. by Mrs. Jeffers.

Approval of the February 8th Minutes:

Mr. Jones made a motion to approve the minutes from the February 9, 2018 meeting. Mrs. Young seconded the motion. The motion was approved.

**Budget Request:**

Mrs. Jeffers shared that we need to get approval from the district about the 2nd grade request.

Mr. Langston presented the 2nd grade budget request for $150 for equipment for the state mandated P.E. equipment. Mrs. Coggleshall made a motion to approve the budget request as long as district approves. Mrs. Zitzewitz seconded the motion. The motion was approved.

Mrs. Coggleshall shared the ESE request for $105.98, for a STEM activity to make rain sticks. Mr. Jones made a motion to approve the budget request. Mrs. Shanholtzer seconded the motion. The motion was approved.

**Principal’s Report:**

Mrs. Miller opened the discussion about school safety. Mrs. Miller shared what information she was able to share.

**School Safety Discussion:**

Mrs. Jeffers opened the discussion for information to go to the district about school safety.

One suggestion was to share out how communication will be handled in the event of an emergency. Several other suggestions were discussed. Mrs. Jeffers will share these suggestions with the district.

**School Recognition Fund Discussion and Vote:**

Mrs. Jeffers shared that the vote was put out to the staff with the wording approved at the February SAC meeting. Of the votes returned, there were only 2 votes that did not support the plan as presented in the ballot.

Mr. Trebjal made a motion to accept the vote for the 2017-2018 School Recognition Funds. Mr. Jones seconded the motion. The motion was approved.

**Good of the Group, Future Agenda Items**

Mrs. Jeffers asked the current parent representatives who will be returning for 2018-2019 school year. Some of the parents are zoned for the new school “LL” so they will not be returning. At this time, Mr. Jones, Mrs. Shanholtzer, Mr. Trebjal, and Mrs. Young plan to return as SAC parent representatives.

Mrs. Jeffers shared the funding request for the STEM night that SAC will be presenting this school year. She presented information from Mrs. Panda for the different activities she has planned. The funds requested are about $250.

Mrs. Jeffers shared that Mr. Langford also agreed to share the expense.

Mr. Jones made a motion to approve the funding for the STEM night. Mrs. Troupe seconded the motion. Prior to the vote, further discussion was held regarding the budget amount. Mr. Jones revised his motion to approve the funding for the STEM night at the total amount for $250. If we are under, Mr. Jones will help with the donations. Mrs. Coggleshall seconded the motion. The motion was approved.

Discussion was about having this on May 4th. Mr. Trebjal reminded us that Mrs. Jarrell had shared that she would find $750 to help fund this.

Mrs. Troupe asked for the deadline for the approval of grade level budget requests. Mrs. Jeffers shared that this will be the April meeting, so that presentations may be made to SAC at the May meeting.

Mrs. Galbraith made a motion to adjourn the meeting at 4:25 p.m. Mrs. Shanholtzer seconded the motion. The meeting was adjourned at 4:25 p.m.