

Enrichment Only Registration

Any Cunningham Creek Family who chooses to participate in our **enrichment activities** must be registered with CCE Extended Day Enrichment program. If your child is participating in a program directly after school and **does not need care**, the registration for this service is \$25.00 per child per year.

If your child/Children are attending a class which is scheduled an hour or more after school dismissal, and you need care for that hour, you may pay the normal registration fee of \$75.00 and this will include care to be provided by Extended Day until class time.

Yearly Contracted Fee Paid Enrichment Activities

These activities are for students who have the ability to commit to work at learning these skills throughout the entire school year. These classes start the first week of September and run through the second week in May.

Because the activities, are designed to show a growth in skill level and routines are created there may be a performance to show these talents off at the end of the year.

It is truly a testimony to their hard work. These contracted Vendors are chosen through the district bid and process and will be announced at the beginning of each school year. The yearlong contracted activities (Dance & Karate) must be paid for in advance of services. Each child participating has a one-month trial period to decide if they want to continue classes. After that one-month trial period they must decide to either drop out or commit for the full year. If you choose to allow your child to drop out after the one-month trial period has expired you will still be responsible to pay for the class(es) they are committed to take for the entire school year.

*Checks for the after school activities should be made payable directly to the vendor providing the service.

Kindergarten Staggered Start

Kindergarten begins the year on a staggered start schedule. Extended Day will work directly with the kindergarten teachers to determine which days for the first week. On your child's staggered start day, we will expect him/her to participate in Extended Day Enrichment on that particular day. All kindergarten Students will report on Monday of the following week.

Morning Drop-off and Afternoon Pick-Up

Morning care begins at 6:30 am and your child would enter through the FRONT OFFICE DOORS and go straight to the art room, (Room #108). After Care pick up is located at the Parent Pick-Up Double doors to the left of the front office entrance. Office is 1st door on the right (Extended Day office door opens at 10:00 AM).

HOURS OF OPERATION

Before Care 6:30 AM - 8:00 AM
(Students arriving after 8:00 AM, need not enroll)

After Care 3:00 PM-6:00 PM
(Monday, Tuesday, Thursday & Friday)

After Care 2:00 PM-6:00 PM
(Wednesday's Only)



2018-2019 Cunningham Creek Elementary Extended Day Enrichment Program



Where We Make "After School" Fun!
Coordinator ~ Casey Messenger
1205 Roberts Road, St Johns, FL 32259
Casey.Messenger@stjohns.k12.fl.us
Extended Day Office Number 904-547-7868

Principal ~ Edie Jarrell
Assistant Principal ~ Kenneth Goodwin, PHD
School Website: www-ccs.stjohns.k12.fl.us
Front Office Number: 904-547-7861
Front Office Fax: 904-547-7854

General Information

The Extended Day Enrichment Program is a Community Service available to all Cunningham Creek Elementary Students.

Pre-Registration Fee \$50.00 per child

Pre-registration runs from the date of the 1st Kindergarten registration for the following school year until the last day of school. **Registration Fee is \$75.00 if submitted after the last day of school.** This is a once a year fee.
Federal Tax ID Number: 59-6000824

***Registration Fees are NON-REFUNDABLE**

Payment of Services

Please make all checks payable to C.C.E.

Please to make sure that you mark your child's name in the memo section of your check.

Prepayment of services ~ This program is subjected to the Florida Constitution, which states in Article VII, Section 10; all fees must be paid in advance of service.

Paying over 14 days late would result in suspension of services and late payment fees will be charged. Payment begins the first day of school, or the first day of service.

Setting up auto-pay through your bank is highly recommended for timely payments.

Otherwise all checks and or cash payments must be submitted at the time of drop off or pick-up. Payments must be made by the adult party who is responsible for signing child up for the program. We are not responsible for lost payments sent in via the student's folders to the teachers and a child should not be required to handle this transaction.

We also accept credit card payments through www.schoolpay.com. Go online and create an account. Please be advised there is a convenience fee that is charged by schoolpay to use their services.

Emergency Only Care

This service will be provided in the event that you are not in need of full time service, but want to ensure that they have coverage in the event of an Emergency.

Participants must pay the normal pre-registration or registration. Advance payment will be required to activate your emergency service. This is to ensure that our program collects payments in advance of your service as

required by the state (See "Payment of Services" in previous column).

Afternoon Service Only \$150.00

Morning Services Only \$100.00

Both AM/PM Services Only \$200.00

WEDNESDAY SERVICE ONLY

This service is provided at a monthly rate of **\$80.00** for the First child and **\$40.00** for each additional child.

BEFORE CARE SERVICES ONLY

Monthly

1 Child ~ \$110.00

2 Children ~ \$170.00

3 Children ~ \$220.00

Rates for Full Time Services

AFTER ONLY

1 Child ~ \$230.00

2 Children ~ \$340.00

3 Children ~ \$450.00

BEFORE & AFTER

1 Child ~ \$310.00

2 Children ~ \$450.00

3 Children ~ \$600.00

Student Pick-Up Credentials

All Students must be signed out and picked up by someone whose name is listed in their file.

For this purpose, please inform all responsible parties they will need to provide a picture ID until we become familiar with them.

Students may NOT ride their bikes or walk home from the Extended Day program without supervision from that responsible party. Back-up arrangements with friends, family or neighbors are very important to prevent this from happening.

Dismissal Changes

When enrolling in this program we require that you advise your child/children's teacher that they are enrolled. It is also the parent's responsibility to advise both the teacher and the Extended Day Coordinator of day to day changes that may occur. This will help us to know when we should expect your child. All communication should be done via Email before 2:00 PM or by 1:00 PM on Wednesday.

Late Pick-Up of Students

There is a charge of \$1.00 per minute per child for any late pick-ups after 6:00 PM According to the school clocks. Payment is required at the time of pick-up. **Your Child Care privileges may be suspended for a period of one week after three late pick-up offenses.**

Activities Included Within the After School Extended Day Enrichment Program

Since our program is an "Enrichment Program" and not a day-care service we offer a variety of fun activities for the children to participate in. We provide time in which students grade 2 - 5 can complete their daily homework. Our staff is willing to assist children as much as they can with the homework (due to common core, this excludes Math). If you find your child is not working on homework, we can make sure to put them on a list to ask to see their planners before they play in fun activities.

Kindergarteners & First Graders ~ Team 1

Second & Third Graders ~ Team 2

Fourth & Fifth Graders ~ Team 3

This breakdown gives us the ability to mix and match our children's personalities for a successful fit.